

ANANDA CHANDRA COLLEGE

DEPARTMENT OF PHYSIOLOGY



(GOVERNMENT SPONSORED)
AFFILIATED TO UNIVERSITY OF NORTH BENGAL

Ref No.

Date: 14.12.2025

To
The Secretary
Department of Science & Technology and Biotechnology
Government of West Bengal
Kolkata – 700 091

*Subject : Submission of Proposal for Science Popularization and Awareness Activities
(Workshop) under DSTBT for funding : 2025–26*

Respected Sir / Madam,

We are pleased to submit herewith a detailed proposal for organising a two-day workshop entitled “Stress Physiology & Health Assessment in Tea Garden Population of North Bengal” under the Science Popularization and Awareness Activity Scheme for 2025–26.

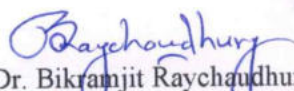
This workshop aims to provide scientifically relevant, hands-on training to students, tea garden personnel and young researchers in Human Physiology, focusing on stress biology, nutritional assessment and occupational health. The event will significantly benefit learners in North Bengal, where specialized exposure opportunities are limited.

We request you to kindly consider the proposal for funding and approval. All required documents, including budget estimates, executive summary, workshop structure and institutional details, have been included as per the guidelines of the Vigyansathi Portal.

We look forward to your positive consideration.

Thanking you,

Sincerely,


Dr. Bikramjit Raychaudhury

Dr. Bikramjit Raychaudhury M.Sc., Ph.D
Asst. Professor & HOD
Department of Physiology
Ananda Chandra College
Jalpaiguri-735101

P.O. & Dist. Jalpaiguri, Pin - 735101
W.B., India | www.accollege.in | accjal@gmail.com

Ph : 03561-255 007

ANANDA CHANDRA COLLEGE

(GOVERNMENT SPONSORED)

AFFILIATED TO: UNIVERSITY OF NORTH BENGAL

Office of the Principal

Phone: 03561- 255554 (O)

03561- 257947 [R]

Tele Fax: 03561-257324



P.O. & Dist. JALPAIGURI

West Bengal, INDIA,

PIN Code - 735101

e-mail: accjal@gmail.com

Website: www.accollege.in

Ref. No.

December 13, 2025


Office of The Principal
Ananda Chandra College, Jalpaiguri

FORWARDING NOTE

Forwarded to the
Secretary, Department of Science & Technology and Biotechnology
Government of West Bengal, Kolkata - 700 091
for kind consideration.

The Internal Quality Assurance Cell (IQAC), Ananda Chandra College, has recommended the proposal titled "*Stress Physiology & Health Assessment in Tea Garden Population of North Bengal*" submitted by Dr. Bikramjit Raychaudhury, Department of Physiology, Ananda Chandra College, Jalpaiguri.

The college fully supports this programme and requests the DSTBT to kindly consider the proposal for necessary approval.


(Dr. Debashis Das)
Principal

Principal
Ananda Chandra College

Date : 13.12.2025

Place : Jalpaiguri



Government of West Bengal
Department of Science & Technology and Biotechnology (DSTBT)
Vigyan Chetana Bhavan, Block-DD, Plot - 26/B,
Sector - I Salt Lake, Kolkata-700064

Application Format for Science Popularization Programme

Programme Type (ref SN 11 of the Memorandum) :

Workshop Organized by College (Govt. Aided)

Title of the proposed Programme :

Stress Physiology & Health Assessment in Tea Garden Population of North Bengal

Target Group (Faculty, Teacher, Research Scholar, School / College / University Student, Community) : Faculty, Student, Research Scholar, Tea Garden Personnel

Duration (days): 02 ; **Tentative Dates of the proposed Programme :** Last week of March, 2026
[24-25 March, 2026]

Aims, Objectives and Details of the Programme (attach separate sheet, if necessary) :

Attached as Annexure - III

Name, Designation, Postal Address, mobile no. and e-mail id of the (only one) Programme Co-ordinator (PC) (attach separate sheet, if necessary) :

Name	:	Dr. Bikramjit Raychaudhury
Designation	:	Asst. Professor & HoD, Dept. of Physiology
Postal Address	:	Ananda Chandra College, Collegepara, P.O. & Dist. – Jalpaiguri, PIN – 735101, W.B., India
Mobile no.	:	8013686951
e-mail id	:	glycosome@gmail.com

Legal status of the Institute (School / College / University / Institute / Polytechnic / ITI / Autonomous body / registered NGO / Trust etc.) :

West Bengal Government Aided College, Affiliated under University of North Bengal,
Recognized by UGC 2(f) & 12 (b).

Date wise detail Programme Schedule (attach separate sheet, if necessary) :

Attached as Annexure - IV

Collaborating Institutions / Organizations, if any, with their specific contribution :

NIL



Expected number of participants and list of Resource Persons / Invited Speakers :

Expected number of participants : 50 – 80 participants

List of Resource Persons / Invited Speakers

Attached as Annexure - V

Give details of the grant received from DSTBT in last three Financial Years, if any along with the date of submission of UC, Audited SoE, Report etc. :

Received : BOOST Programme 2024 (UG – 25 Lakhs); Received grant on 12th June, 2025)

Encl : Allotment Letter under BOOST Programme 2024 _Ananda Chandra College

(Attached as Annexure – VI)

Project under Processing

Name and address of the authority to whom the allotted amount is to be credited (if sanctioned) who will also be responsible for submitting the UC, audited SoE, Programme Completion Report, Feedback, Still and Video photographs etc. of the grant :

Name : Dr. Debashis Das, Principal, A. C. College, Jalpaiguri - 73101
Address : Collegepara, A. C. College, Jalpaiguri - 73101

Total Estimated Expenditure (A)/ Organization's contribution (B)/ Contribution from any other sources (C) / Grant expected from DSTBT (D) :

D: ₹. 1,24,000/- = (A : ₹. 1,39,000/- – B : ₹. 15,000/- – C: ₹. Nil)
(provide detail Budget break-up as per Annexure-I and Bank details as per Annexure-II):



Check List (put tick) of attachments to be submitted with the application

- Proposed Total Budget with break-up (Annexure-I) and Bank Details (Annexure-II) in Institute/ Organization's letter head: **YES / ~~NO~~**
- For registered NGO / Trust, filled in Application Format recommended by the appropriate Recommending Authority, viz., Jt.BDO/ BDO/ SDO/ DM/ Executive Officer- Municipality/ Commissioner-Municipal Corporation as the case may be (where the programme is actually going to be held) : **YES / ~~NO~~**
- For registered NGO/ Trust, attested copies of the registration certificate, latest renewal certificate, Memorandum and Rules & Regulations of the Organization, last three years Audited Statement of Accounts, Annual Reports etc., List of recommended beneficiaries : **YES / ~~NO~~**

DECLARATION

Certified that the details furnished in the filled in format are correct to the best of our knowledge & belief and that the amount of financial assistance, if sanctioned, will be utilized for the purpose for which it is granted within the time as prescribed by DSTBT. We also undertake to abide by the General Guidelines and Terms & Condition prescribed by DSTBT and provide due coverage to DSTBT during the Programme and publications/ print and electronic media made from the Programme in future. We also declare that within one month after completion of the Programme we shall submit the Utilization Certificate (UC), Audited Statement of Expenditure (Audited-SoE), Programme Completion Report, Feedbacks from the Participants, still and video photographs etc.

Signature : 

Date : 13.12.2025

Dr. Bikramjit Raychaudhury

Name of Programme Coordinator:

Designation : Asst. Professor & HoD

Address : Dept. of Physiology
Ananda Chandra College
Collegepara, P.O. & Dist. -Jalpaiguri
PIN - 735101, W.B., India

Signature : 

Date : 13.12.2025

Dr Debashis Das

Name of Head of the Institution:

Designation : Principal

Address : Collegepara; P.O. & Dist -
Jalpaiguri, PIN - 735101, W.B., India

Principal
Ananda Chandra College

Dr. Bikramjit Raychaudhury, Ph.D
Assistant Professor
Department of Physiology
Ananda Chandra College, Jalpaiguri



(Office Seal)

Proposed Total Budget with break-ups

A. Total Estimated Expenditure

Sl. No.	Items required with justification and rate	Total Expenditure (A) (₹)
1.	Honorarium to Resource Persons / Experts	21,000/-
2.	Study materials, Consumables expenses	35,000/-
3.	Hall rent, if any	Nil
4.	Publicity materials	3,000/-
5.	Travel expenses	20,000/-
6.	T.A. to the external Resource Persons / Experts	20,000/-
7.	Documentation expenses including audio-visual	6,000/-
8.	Light refreshments	22,000/-
9.	Auditor's fee	2,000/-
10.	Other expenses, if any (please specify) [Contingency]	10,000/-
Grand Total Expenditure(₹):		1,39,000/-

Please mention:

B. Institution / Organization Contribution*in ₹ : 15,000/-

C. Contribution from any other sources (with name & Address) in ₹ : Nil

D. Grant expected from DSTBT (₹) = 1,24,000/- (A-B-C)



If C = 0

Undertaking: This organization/ institution is not receiving any kind of financial assistance from any other sources



Signature of Authorized Personnel with seal

Principal
Ananda Chandra College

Signature of Authorized Personnel with seal

Principal
Ananda Chandra College

*At least 10% of the total budget contribution from the Institute / Organization is desirable

Bank details of the Applicant Organization

Name of the Organization	ANANDA CHANDRA COLLEGE
Bank Account number & Name of the Account holder / Organization	182802000000004 ANANDA CHANDRA COLLEGE
Type of Account (Savings or Current A/c)	Current A/c
Name of the Bank	Indian Overseas Bank
Name of the Branch with Branch address	Collegepara Branch Collegepara; Jalpaiguri 735101
IFSC of the Branch	IOBA0001828
Mobile Number of the Programme Coordinator / Head of the Organization	Programme Coordinator – 8013686951 Principal : 9434327086
PAN / TAN of the Account holder / Organization	AAAJA2272J

Signature of Authorized Personnel with seal

Principal
Ananda Chandra College

Annexure - III

Annexure – III / 1

Executive Summary

Title : *Hands-on Workshop on Stress Physiology & Health Assessment in Tea Garden Population of North Bengal*

Organized by : Department of Physiology, Ananda Chandra College, Jalpaiguri

Duration : 2 Days (January–March 2026)

North Bengal's tea garden population experiences unique occupational and environmental challenges including high work-related stress, malnutrition, dehydration, anemia and musculoskeletal strain. Despite this, students and researchers in Human Physiology seldom receive hands-on exposure to field-oriented health assessment methods.

This workshop aims to bridge this gap through a two-day science popularization program focusing on hands-on training in stress physiology, anthropometric assessment, nutritional profiling and occupational health evaluation. The program includes lectures, demonstrations, practical sessions and group activities. Participants will learn measurement of BMI, MUAC, BP, HRV, work pulse, dietary recall techniques, energy expenditure calculations and analysis of stress-related physiological variables.

The workshop will strengthen scientific understanding among students, encourage research interest, promote community health awareness and provide participants with practical skills relevant to rural and semi-urban health contexts. The program directly aligns with the DSTBT's mandate of promoting science education, public engagement and capacity building in underserved regions.

A total of 50–80 participants from tea-garden, colleges and universities across North Bengal will benefit. The expected budget is ₹1,39,000 as per DSTBT norms.

Annexure – III / 2

Concept Note

Annexure III / 3

Workshop on “Human Stress Physiology & Health Assessment in Tea Garden Population”

Overview of the Workshop

The tea garden population of North Bengal continues to face significant health challenges due to chronic occupational stress, environmental exposure, poor nutrition, strenuous physical workload, and limited healthcare access. Students in physiology and biological sciences rarely receive real exposure to field-level health assessment techniques. This workshop aims to build scientific capacity and spread awareness among students, researchers, and teachers by offering hands-on training in stress physiology, anthropometry, nutritional assessment and community-level health profiling.

Workshop components:

- Basics of stress physiology (HPA axis, cortisol and fatigue)
- Field techniques:
 - BMI and body composition measurement
 - Stress markers (physiological)
 - Nutritional assessment
- Case studies from Dooars & Terai
- Group activity: preparing a health profiling plan for rural communities

Outcome: Encourages science popularization and awareness activities, Socially relevant research and Community service

These directly address gaps in North Bengal and fulfill DSTBT goals.

Alternative Title ::

Stress Physiology & Health Assessment in Tea Garden Population

(Community-focused: BMI, nutrition, work physiology, stress markers)

Workshop Proposal

Workshop Proposal

“Stress Physiology & Health Assessment in Tea Garden Population” (Science Popularization & Awareness Workshop — January–March 2026)

1. Title of the Workshop

Hands-on Workshop on “Stress Physiology & Health Assessment in Tea Garden Population of North Bengal”

2. Organizing Institution

Department of Human Physiology
Ananda Chandra College
Jalpaiguri 735101

3. Duration

Two-Day Workshop (Total: 12 Hours)
Preferred Months: January – March, 2026

4. Introduction & Need of the Programme (Context of North Bengal)

North Bengal has one of the highest concentrations of tea garden communities in India, particularly in the Dooars and Terai regions. These populations are exposed to unique occupational and environmental challenges: long working hours, extreme humidity, low-calorie diet, chronic stress and limited access to healthcare. As a result, issues like undernutrition, anemia, dehydration, musculoskeletal stress, fatigue, hypertension and high stress burden are widely reported.

Despite this, undergraduate and postgraduate students of physiology rarely get hands-on exposure to real field-based health assessment methods. Institutions in North Bengal often lack structured training opportunities on stress physiology, field data collection, anthropometric measurements, nutritional assessment and community health monitoring.

This workshop aims to bridge this gap, enhance scientific awareness and develop community-oriented research skills among students, teachers and young researchers. The program will combine lectures, live demonstrations, field-like practical sessions and interactive modules to promote science learning, health literacy and interest in physiological sciences.

Annexure – III / 6

This aligns with the DSTBT mandate of Science Popularisation, capacity building and promoting biological sciences outreach in underserved regions.

5. Objectives of the Workshop

1. To introduce students and researchers to the concepts of stress physiology, including the HPA axis, adaptation, fatigue and environmental stress.
2. To train participants in anthropometric and physiological measurements, such as BMI, MUAC, blood pressure, heart rate variability, hydration status and work pulse.
3. To demonstrate nutritional assessment techniques, including dietary recall, energy expenditure estimation and nutrient deficiency identification.
4. To provide exposure to tea garden-specific occupational physiology, such as repetitive work stress, postural load and thermoregulatory challenges.
5. To develop skills in field data collection, community profiling and basic statistical interpretation.
6. To promote science awareness among students and motivate them towards health-related research and community-based science projects.

6. Target Participants

- Undergraduate and postgraduate students of:
 - Human Physiology
 - Biological Sciences
 - Zoology
 - Allied Health Sciences
- Young researchers, field workers and community volunteers
- Teachers and faculty members of North Bengal colleges
- Tea garden personnel from different regions of Dooars

Total Expected Participants: 50 – 80

7. Expected Outcomes

- Students gain practical field assessment skills, not normally taught in classrooms.
- Increased awareness of community health challenges in tea garden regions.
- Promotion of research interest in stress physiology, nutrition and occupational health.

Annexure – III / 7

- Enhanced capacity in anthropometric and physiological measurement techniques.
- Strengthening of science outreach in rural and underserved communities.
- Generation of collaborative interest for future DST/ICMR/DBT project proposals.

8. Resource Persons (Indicative List)

- Senior faculty members in Human Physiology
- Experts in Public Health / Occupational Physiology
- Nutritionists
- Medical officers working with rural/tea garden populations
- Trained field officers from NGOs/health missions

Attached as Annexure - V

9. Work Plan & Gantt Chart (Jan–March 2026)

Activity	Jan 2026	Feb 2026	Mar 2026
Proposal Approval	<div></div>		
Resource Person Finalization	<div></div>	<div></div>	
Participant Registration	<div></div>	<div></div>	
Workshop Preparation (Materials, Printing)		<div></div>	<div></div>
Workshop Delivery		<div></div>	<div></div>
Report Preparation & Submission			<div></div>

10. Budget Estimate (As per DSTBT norms — approximate)

Attached as Annexure - I

11. Facilities Available in the Host Institution

- Physiology laboratory
- Anthropometric instruments
- Projector / smart classroom
- Basic computer and internet support
- Support staff for registration & logistics
- Wifi facility
- Biochemistry laboratory
- Perimeter
- Spirometer

- Colorimeter
- Bicycle ergometer
- Laminar flow
- BP measuring instruments (Digital & Manual)
- All types of measuring tapes
- Fully equipped Biochemistry and Haematology/Phlebotomy Lab

12. Mode of Science Popularization

- Hands-on student training
 - Live demonstrations
 - Group discussions
 - Posters and awareness materials
 - Community-oriented learning modules
-

Date wise detail Programme Schedule

1. Workshop Structure & Activities (Two-Day Plan)

DAY 1: Stress Physiology Fundamentals & Demonstrations (6 hours)

09:30 – 10:00 am – Registration

Session 1: Introductory Lectures (Scientific Popularization)

10:00 – 11:00 am – Inaugural Session & Keynote Lecture

11:00 – 12:00 pm – *Understanding Stress Physiology: HPA Axis, Fatigue, Allostasis*

12:00 – 01:30 pm – *Occupational Stress of Tea Garden Workers: Scientific Evidence*

Lunch Break

Session 2: Demonstration & Hands-On Modules

02:00 – 04:00 pm – *Hands-on Module 1:*

- Measuring pulse rate and work pulse
- Heart rate variability (simple mobile-based tools permissible)
- Reaction time (demonstration)
- Environmental stress: heat index, humidity and workload
- Posture analysis for repetitive plucking activity

DAY 2 : Health & Nutritional Assessment (6 hours)

Session 3: 10:00 – 11:00 am

Anthropometric Assessment Training

- Height, weight, BMI
- Waist–hip ratio
- MUAC measurement
- Body hydration assessment (simple methods)

Session 4: 11:00 – 01:00 pm [Hands-on Module 2]

Nutritional & Dietary Assessment

- 24-hour dietary recall
- Simple energy expenditure estimation
- Identifying micronutrient deficiency risks
- Case study: Tea garden populations of Jalpaiguri & Alipurduar

Lunch Break

Session 5: Group Activity: 02:00 – 04:00 pm

- Participants form small groups
- Prepare a mini health profile based on mock data
- Presentation and discussion

Valedictory Session: 04:00 – 04:30 pm

- Certificate distribution
 - Feedback collection
 - Summary of scientific learnings
-

Annexure – V
List of Resource Persons / Invited Speakers

Sl. No.	Name of the Resource Person	Contact No.	E-mail	Affiliation
1.	Professor Somnath Gangopadhyay	9432290030	ganguly1961@gmail.com	Professor, Dept. of Physiology, University of Calcutta, 92 Acharya Prafulla Chandra Road, Kolkata - 700009
2.	Dr. Subhashis Sahu	9831316573	ssahu@klyuniv.ac.in	Associate Professor & HoD, Dept. of Physiology, University of Kalyani, University of Kalyani, Kalyani, Nadia 741235, W.B., India
3.	Dr Santu Durlov	9903391875	santudurlov@yahoo.in	Assistant Professor, Dept. of Physiology, Bangabasi Evening College, 19 Rajkumar Chakraborty Sarani (Scott Lane), Kolkata 700009, W.B., India
4.	Shri Samiran Mondal	7687046042	samiran.jpg@gmail.com	Assistant Professor, Dept. of Physiology, Jhargram Raj College, Jhargram 721507, W.B., India
5.	Dr Kanu Shil	9612113210	kanuhptu@gmail.com	Assistant Professor, Faculty of Paramedical Sciences, Assam down town University, Panikhaiti, Guwahati 781026, Assam, India.
6.	Dr. Asit Adhikari	9153661228	asitergo12@gmail.com	Assistant Professor, Department of Physiology, Ramananda College, Bishnupur, Bankura 722122, W.B., India
7.	Shri Amit Kumar Sarkar	8759698458	itzamit1990@gmail.com	Ph. D Research Scholar, Assam Don Bosco University, Tapesia, Sonapur, Assam, India



Government of West Bengal
Department of Science & Technology and Biotechnology
Vigyan Chetana Bhavan, 26/B DD Block, Sector-I, Salt Lake, Kolkata-700064

No. 721/STBT-13020/1/2023-WBSCST SEC-Dept. of STBT

Date: 02.06.2025

To
The Principal
Ananda Chandra College
Collegepara, Jalpaiguri, PIN-735101

Subject: Allotment letter under BOOST Programme 2024

Sir/Madam,

In inviting reference to the subject noted above, this is to state that an amount of **Rs. 25,00,000/- (Rupees twenty five lakhs only)** has been sanctioned in favour of Department of Physiology (UG) of your College under the BOOST Programme 2024 to procure equipment for infrastructure upgradation of research laboratories as per the approved budget break-up given in Annexure-I. under terms and conditions in Annexure-II.

Thanking you

Yours Faithfully


Special Secretary
to the Govt. of West Bengal

Enclosure:

1. Annexure-I: Approved Budget and list of Equipment.
2. Annexure-II: Terms and Conditions under BOOST scheme.

No. 721-1/2/STBT-13020/1/2023-WBSCST SEC-Dept. of STBT

Date: 02.06.2025

Copy forwarded to:

1. Managing Director, West Bengal Biotech Development Corporation Ltd.
2. Dr. Sourav Ghosh, (BOOST Programme Coordinator), Department of Physiology, Ananda Chandra College, Collegepara, Jalpaiguri, PIN-735101


Special Secretary
to the Govt. of West Bengal

BOOST Programme 2024**Allotted budget details**

Name of the College: Ananda Chandra College Name of the Department(s): Physiology Name of the Programme Coordinator: Dr. Sourav Ghosh (Physiology) BOOST category - I	
Items	Approved budget
A. Equipment	23,00,000.00
B. Consumables, Books, Journals, Software	2,00,000.00
TOTAL	25,00,000.00
Approved List of Equipment: <ol style="list-style-type: none"> 1. Table top cold centrifuge (1 no.) 2. Spectrophotometer (1 no.) 3. Double distillation unit (1 no.) 4. Audiometer (1 no.) 5. BOD incubator and shaker (1 no.) 6. Protein gel electrophoresis with western blot apparatus (1 no.) 7. Pipetteman of various ranges with pipette aids (1 no. of each) 8. Electrophoresis power supply unit (1 no.) 9. Magnetic Stirrer with hotplate (1 no.) 10. Vortex (1 no.) 11. Digital Balance (mg scale) (1 no.) 12. Digital Balance (gm scale) (1 no.) 13. Table top gel rocker (1 no.) 14. -20C Freezer (1 no.) 15. Digital spirometer (1 no.) 16. Digital Microscope (1 no.) 	

Annexure-II**TERMS and CONDITIONS for the 'BOOST Programme 2024'**

1. The grant being released under the scheme is for strengthening the laboratory infrastructure of the grantee departments for enhancing handling and application of sophisticated equipments by the students and researchers. **A Project Implementation Committee for 'BOOST Programme' is to be formed which should include the Head of the Institution, the Programme Coordinator and one Financial Authority of the Institution.** The Committee will be responsible & accountable for implementation of the BOOST Programme. The composition of the Project Implementation Committee shall be informed to the Department.
2. All equipment must be purchased as per the list Annexed with the Allotment/Sanction Letter. **No deviation without approval from Department is permissible.** The fund must be utilized for the specific purpose only as approved by the Department.
3. **The benefits of the Grants-in-aid being released under the scheme should be directly utilized by students, researchers and faculties of the grantee Department(s) and also from other departments undertaking teaching and research in Biological Sciences with the necessary consent from the competent authority of the Department/College.**
4. Please note that the scheme does not allow any provision for building/construction and recruitment of staff etc. Necessary laboratory infrastructure must be in place, including civil and electrical set up, air conditioning (if required for the proposed instruments) at the time of application, to accommodate and maintain the instruments.
5. **All the assets acquired from the grant will be the property of the Department of Science & Technology and Biotechnology, Govt. of West Bengal and the instruments, at any point of time, may be withdrawn by DSTBT, GoWB or utilized for any other purposes, as decided by the DSTBT, GoWB authority.**
6. All the assets acquired from the grant will be the property of the Department of Science & Technology and Biotechnology, Govt. of West Bengal, and should not, without the prior sanction of the Department, be disposed of or encumbered or utilized for purposes other than those for which the grant has been sanctioned.
7. All efforts should be made to procure the equipments in accordance with the list provided (annexed with the allotment/sanction letter) at the earliest to avoid cost escalation and must abide by all statutory procedures of the Govt. of West Bengal. **In case, if it is found that the College is not able to use the funds within one year of its release, DSTBT, GoWB has the right to withdraw the project from the College and released funds must be returned with admissible interests.**
8. The Institute will furnish to the DSTBT, GoWB a Utilization Certificate and an audited Statement of Expenditure pertaining to the grant along with Progress Report and Photographic Documentation within one year from release of funds.
9. The DSTBT, GoWB may review the technical & financial progress including utilization of the grant at any point of time in consonance with the aims of the BOOST programme. The

DSTBT, GoWB reserves the right to terminate the support at any stage if it is convinced that the grant has not been properly utilized or appropriate progress is not being made. The fund can't be used in any purpose other than the purchase of approved list of equipment and consumables.

10. **Separate Stock Registers for the permanent (instruments) and semi-permanent (consumables etc.) assets acquired out of this grant should be properly maintained and may be furnished to this DSTBT, GoWB as and when required. Such register of assets and the accounts maintained shall be available or open to scrutiny by the Auditors.**
11. **Individual log-book of usage in writing, separately for each instrument purchased from the BOOST grant would be properly maintained by the recipient institution. Photographic documentation of all the instruments of BOOST Lab and practical classes, research programmes, workshops conducted in BOOST lab should be maintained for future evaluation purpose.**
12. **Any unspent amount sanctioned would be surrendered to the DSTBT, GoWB along with the interest earned. Any carry forward of funds to the next financial year may be considered only for exceptional cases with necessary approval of the DSTBT, GoWB.**
13. **The Accountant General of West Bengal, at his discretion shall have the right to access to the book accounts on expenditure incurred in the utilized Grant-in-aid as and when required.**
14. **Budgetary Quotations from a reputed Equipment supplier (all-inclusive i.e. Custom Duty, Bank & other Charges) for all equipment recommended for support should be provided. Please ensure that the budgetary cost is reasonable & arrived at with due diligence, observing financial propriety. All the procurement must be done in strict adherence to the Financial Rules of the Government of West Bengal.**
15. **Equipment should be of a reputable make and quality for providing state of the art training to the students.**
16. **All equipment should be covered by a minimum three years Comprehensive Maintenance Contract (CMC) (after the initial free maintenance period by the suppliers/manufacturers ends) and two years of additional Annual Maintenance Contract (AMC) within the provided funds or funds provided by the respective colleges. No additional funds would be released for repair and maintenance of the procured instruments.**
17. **In order to give visibility, suitable display board should be placed outside the BOOST funded laboratories, entitled "Supported by BOOST Programme of Department of Science & Technology and Biotechnology, Government of West Bengal".**
18. **All instruments should be clearly marked with a label stating "BOOST Programme, DSTBT, GoWB". All activities under the BOOST Programme are subject to an 'on site' evaluation and guidance by the department at its discretion.**